

**The City of Balcones Heights  
Regular City Council Meeting  
3300 Hillcrest Drive  
Balcones Heights, Texas 78201**

**MINUTES**

**DATE: September 21, 2015**

**TIME: 6:00 p.m.**

Members Present:     Suzanne de Leon (Mayor)                     Jack Burton (Mayor Pro Tem)  
                              Lamar Gillian                                     Charles White  
                              Linda Pohl   Madeline Slay

Members Absent:     None

Sign in Sheet:         Damon Mason                     Ismael A. Sandoval                     Arnold & Elena Muniz

**CALL TO ORDER AND RECORDING OF QUORUM**

Meeting was called to order and quorum was present.

**INVOCATION AND PLEDGES OF ALLEGIANCE TO THE U. S. A. AND TEXAS FLAGS**

Councilmember Gillian gave the invocation and led the pledges.

**PUBLIC COMMENT PERIOD**

Damon Mason – green phases on Hillcrest and Fredericksburg and at Crossroads and Fredericksburg.

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1. PRESENTATIONS and REPORTS:

- a. Update from Consultant Walter Serna. (Serna)

Mr. Serna was not present at this meeting.

- b. Community Initiatives Department Report – August 2015 (Nastasi)

Mr. Nastasi came up and gave highlights of his report. He also gave an update on a meeting to be held for the VIA project and gave an update with pre-leasing for Balcones Lofts. He announced the National Falls Prevention Day at Texsan Hospital on Wednesday, September 23, 2015.

- c. Police Department Report – August 2015 (Volz)

Chief Volz came up and gave highlights of the report. Police Department attended a function Whataburger gave in support of Police Officers. He announced the prescription drug collection to be held on Thursday, September 24<sup>th</sup>.

- d. Fire Department Report – August 2015 (Ward)

Chief Ward came up and gave highlights of his report.

- e. Community Development Report and Code Compliance Update – August 2015 (Hoyl)

Ms. Hoyl came up and gave highlights of her report.

- f. Finance Department Update (Messick)

Mr. Messick and City Administrator gave an update of the finances and informed council of the conference attended regarding the red light cameras with ATS.

## 2. CONSENT AGENDA ITEMS:

- a. Approval of minutes for Special Meeting of August 10, 2015
- b. Approval of minutes for Special Meeting of August 17, 2015
- c. Approval of minutes for Regular Meeting of August 24, 2015
- d. Approval of minutes for Special Meeting of August 31, 2015
- e. Approval of Financial Report for month of August 2015

MOTION: I make a motion to approve in its entirety.

Motion by: Councilmember Pohl      Second: Councilmember Gillian      4/0/1      PASSED

Abstention: Councilmember Slay

## **BOARD AND COMMISSION APPOINTMENTS**

### **PUBLIC HEARINGS:**

- 3. Public Hearing on Proposed Revision to the Use Matrix – Conduct a public hearing regarding the amendment to the Use Matrix – Adding Health/Fitness Center as Permitted Use in C-2, MXD, and M-2.

Ms. Hoyl came up to inform council of the proposed change.

Public Hearing opened at 6:35 p.m. and closed at 6:37 p.m.

### **BUSINESS ITEMS:**

- 4. Consideration and **ACTION** to adopt an ordinance to approve amending the Use Matrix in the Zoning Code, adding Health/Fitness Center as permitted use in C-2, MXD, and M-2.

Israel Sandoval – Resident of San Antonio came up to thank the City Council for approving the ordinance and making it possible to open a health fitness center.

MOTION: So moved. (To approve ordinance)

Motion by: Councilmember Gillian Second: Councilmember White 5/0/0 PASSED

5. Consideration and **ACTION** to approve the fourth amendment to the Consulting Agreement for Professional Services between the city and Walter Serna.

Mr. Harris recommended renewal of contract.

MOTION: So moved

Motion by: Councilmember Gillian Second: Councilmember Pohl 5/0/0 PASSED

6. Consideration and **ACTION** to reschedule the November 23<sup>rd</sup> and December 28<sup>th</sup> Regular City Council meetings. (Harris)

Mr. Harris recommended changing the dates for the regular meetings in November and December to the third Monday due to the holidays.

MOTION: Motion to approve change of dates.

Motion by: Councilmember White Second: Councilmember Pohl

7. Consideration and **ACTION** to adopt an ordinance amending Chapter 91: Trees of the Balcones Heights code of ordinances. (Hoyl)

Ms. Hoyl came up to address this item and made recommendation to add definitions, clean up ordinance, and add language to remove tree stumps.

Councilmember Gillian recommended revising the language: "cutting 6 inches below surface of the ground." and removing the rest of that sentence in ordinance.

MOTION: Motion to approve.

Motion by: Councilmember Gillian Second: Councilmember Slay 2/3/0 FAILED

Nay Vote: Councilmember's White, Burton, and Pohl

8. Update and discussion regarding meeting with Senator Melendez held on September 15, 2015.

Mr. Harris gave an update of the meeting with Senator Melendez.

9. Discussion regarding the cities vision and goals outlined by Dr. Lewis and scheduling a follow-up meeting for strategic planning.

Mayor de Leon stated the strategic planning follow-up will be held on Friday, November 13, 2015 from 9:00 a.m. – 12:00 noon at Leon Valley. There will be a follow-up with all the information and specifics.

**ANNOUNCEMENTS AND REQUESTS:**

10. Announcements by City Administrator

- a. Citizen Kudos
  - b. Recognition of City employee actions
  - c. New Departmental Initiatives
- Conference in Phoenix (ATS)
  - TML Region 7 reception

11. Requests by Mayor and Council Members for items to be placed on a future City Council agenda.

None

12. Announcements by Mayor and Council Members

- d. City and community events attended and to be attended
  - e. City Council Committee and Liaison Assignments
  - f. Continuing education events attended and to be attended
  - g. Recognition of actions by City employees
  - h. Recognition of actions by community volunteers
- National Night Out Block Party at Councilmember Pohl's neighbor's house
  - Mayor – Community Walk September 12<sup>th</sup> – Positive feedback from residents
  - Councilmember Gillian – Appreciation for donations to employees in need
  - Mayor de Leon - Luncheon Sam Houston Golf Club

**EXECUTIVE SESSION:** 7:18 p.m.

13. Discussion pursuant to 551.074 (Personnel Matters), of the Texas Government Code, regarding City Administrator's evaluation.

**RE-CONVENE IN OPEN SESSION:**

No action was taken.

**ADJOURNMENT:**

Meeting adjourned at 7:32 p.m.

**Submitted by:**

**DELIA FLORES, TRMC**  
**City Secretary**

**Minutes approved by City Council on October 26, 2015.**